



Received

Reg. no.:

Request for reassessment of grading decision

Submit this form to Infocenter.

Personal ID number (10 figures)		Telephone number	
Surname			
First name			
Email address			

Reassessment of:

Course			
Module			
Anonymous code		Examination date	

Please state the obvious errors in the grading decision (use an attachment):

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Filled in by the university

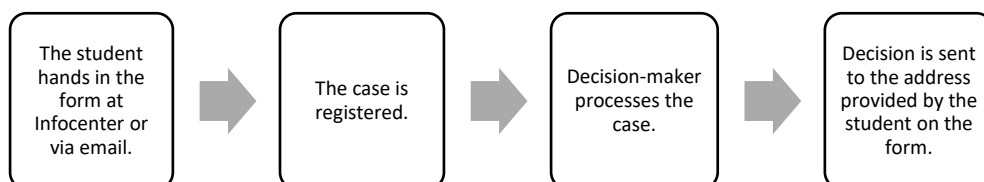
Presented by:		
<input type="checkbox"/> Granted, new grade: _____		
<input type="checkbox"/> Rejected (motivation in attachment)	_____ Signature, decision-maker	_____ Date

26.2 Reassessment

If a grading decision is obviously erroneous, the examiner is obliged to change the decision if this can be done rapidly, easily and without the grade being reduced (HF, Section 6, Section 24). Amendments of this type may occur if the examiner, after the student has been informed of the grading decision, discovers that there has been an error in the assessment. This could happen if, for example, after the grade has been announced, the examiner discovers that a page in the student's exam paper hasn't been marked. A student who wants to have a grading decision reassessed should send a written request to the examiner. Because a reassessment shall only occur if it can be done quickly and easily, in his or her request the student must clearly show which obvious errors he or she believes the decision contains. A request for reassessment should be made as soon as possible after the results are announced. A student who has collected an original written examination may not be denied reassessment. However, it may be difficult for an examiner to determine what was originally written, which may reduce the chances of a legally certain reassessment. A student who wishes to request reassessment should therefore ask for a copy of the examination instead of collecting the original.

(Excerpt from Rights and Obligations - rules for studying at first and second-cycle level at Södertörn University, reg. no. 1692/1.1.2/2015)

Case process



The decision may be appealed to the Higher Education Appeals Board. Please submit your appeal to the relevant academic school at Södertörn University. State your requested change and your reasoning. The appeal must be submitted to the academic school within three weeks of receipt of this decision.