



## Internal Process for Wallenberg Foundations Applications

The information provided below covers the internal processes for:

- Marianne and Marcus Wallenberg Foundation (MMW) – *Social Sciences*
- Marcus and Amalia Wallenberg Foundation (MAW) – *Humanities*

Refer to the relevant foundation's website for complete guidelines.

The Wallenberg application portal also provides specific instructions.

For questions, you are welcome to contact research advisor: [gabriela.voglio@sh.se](mailto:gabriela.voglio@sh.se)

### Timeline and steps 1-5

#### Step 1: Full-cost budget submission

**Deadline:** December 5<sup>th</sup>, 2025

**Action:** Fill in the yellow cells in the full-cost budget template (attached in the e-mail)

**Send to:** [projektansokningar@sh.se](mailto:projektansokningar@sh.se)

#### Step 2: Project description and signed budget

**Deadline:** January 8, 2026

**Action:** Submit your project description along with the signed full-cost budget.

**Send to:** [gabriela.voglio@sh.se](mailto:gabriela.voglio@sh.se) and your Head of School

**Note:** Follow the attached checklist for formatting and content requirements

#### Step 3: Feedback

**Date:** January 30, 2026

**Action:** You will receive feedback from the Vice-Chancellor for Research and the Research Advisor.

#### Step 4: Certification Letter

**Deadline:** March 2, 2026

**Action:** You will receive a template of the certification letter (in connection with the feedback, step 3). Add the required information and return it to your research advisor.

**Note:** You will receive a final signed letter approximately March 20, 2026

#### Step 5: Final Submission to Wallenberg

**Deadline:** April 1, 2026, at 13:00

**Action:** Submit your application via the Wallenberg Foundation's application portal.

**Recommendation:** Submit a few days before the deadline to avoid last-minute issues.